

## Minutes of Annual General Meeting No. 24/2019

**<u>Date time & place</u>**: Held on April 3, 2019, at 10.00 A.M. at the Company's principle office, 2<sup>nd</sup> Floor of G Building, No. 400 Chalermprakiat Rama IX Road, Nong Bon, Prawet, Bangkok.

**Quorum of the meeting:** 42 shareholders and proxies, divided into 26 shareholders holding 46,199,695 shares, equivalent to 12.8332 percent of total shares of the Company, and 16 proxies, who represent the shareholders, holding 261,342,241 shares, equivalent to 72.5951 percent of the total shares of the Company. The number of Company shares represented at the meeting were 307,541,936 shares or 85.4283 percent of the total 360,000,000 paid-up capital of the Company. A quorum was thereby constituted according to Article 35 of the Company's Articles of Association.

**Preliminary proceedings:** Miss Thanathip Naphanang, Human Resource Officer, introduced the members of the Board of Directors, the Executive Committees, the Corporate Secretary, the Auditor and the Legal Consultant as follows;

**Absent Directors:** 

<b>Directors attending the meeting:</b>	
1. Mr. Sunpitt Sethpornpong	Chairman
2. Mr. Kitti Techataveekijkul	Vice Chairman/Corporate Social Responsibility
	Committee/Corporate Governance Sub-committee/
	Risk Management Sub-Committee
3. Mr. Tavit Charuvajana	Director/Chairman of Executive Committee/
	Chief Executive Officer
4. Mr. Wanarak Eakachai	Director/Corporate Social Responsibility
	Committee/ Corporate Governance Sub-Committee/
	Risk Management Sub-Committee/
	Deputy Chief Executive Officer
5. Mr. Suvij Suvaruchiphorn	Director/Chairman of Nominating and
	Remuneration Sub-Committee
6. Mr. Narong Charuvajana	Director/Vice Chairman of Nominating and
	Remuneration Sub-Committee
7. Mr. Pravit Chattalada	Independent Director/Chairman of the Audit
	Committee/Chairman of Corporate Social
	Responsibility Committee/Nominating and
	Remuneration Sub-Committee
8. Dr. Virach Aphimeteetamrong	Independent Director/Audit Committee/
	Chairman of Corporate Governance Sub-Committee
9. Mr. Charcree-Amorn Tirachulisoonthorn	Independent Director/Audit Committee/
	Chairman of Risk Management Sub-Committee

AGM-24-2019 3-4-2019

None

The Company has 9 directors, All of directors attended to the Meeting, equivalent to 100% of the total directors of the Company.

### **Executives attending the meeting:**

1. Mr. Thongchai Lumveerakul Executive Committee/ Corporate Governance

Sub-Committee/Risk Management Sub-Committee/

President of Digital Printing Group

2. Mr. Veeraphan Durongsang Executive Committee/ Corporate Governance

Sub-Committee/Risk Management Sub-Committee/

President of Digital Solutions Group

2. Mr. Aroon Tor-Ekbundit Executive Committee/ Corporate Governance

Sub-Committee/Risk Management Sub-Committee/

President of Solutions Integration Group

4. Mr. Suradet Lertthammajak Executive Committee/ President of Solutions

**Integration Group** 

#### **Absent Executives:**

1. Mrs. Nittaya Thanaviriyakul Executive Committee/ Corporate Governance

Sub-Committee/Risk Management Sub-

Committee/ Chief financial officer/ President of

Accounting, Finance and Administration Group/President of Corporate Affairs Group

#### **Corporate Secretary:**

Miss Sumateta Jitsiripol, Corporate Secretary, was appointed as the secretary of the meeting.

#### **Auditor:**

Ms. Marisa Tharathornbunpakul C.P.A. License No.5752 from KPMG Phoomchai Audit Limited is the Company's auditor for the year 2018

#### **Legal Consultant:**

Mr. Nikorn Richucositsawat, Legal Consultant from Metro Systems Corporation Public Company Limited, is appointed to check a quorum and count the vote in the meeting.

Mr. Nikorn Richucositsawat then clarified for the Company's Articles of Association and the law that related to the meeting, a quorum and voting manner for each agenda item as follows:

According to Article 35 of the Company's Articles of Association prescribes that the meeting of shareholders must be attended by shareholders or proxies (if any) not less than twenty-five (25) persons or not less than half of the total number of shareholders, along with

aggregate number of shares was not less than one-third (1/3) of all of the Company's issued shares to constitute a quorum.

The voting manner as the Public Limited Companies Act and the Company's Articles of Association, the shareholders shall have one vote for one share. In the event that a proxy is appointed (whether he is a shareholder or not) and receives more than one (1) appointment as proxy, he shall be entitled to cast as many votes as the number of appointments he holds, in addition to his personal vote in case such proxy is a shareholder as well.

The resolutions adopted at the shareholders meeting shall be made in the following manner:

Under normal circumstances, a majority vote of the shareholders presenting at the meeting and entitled to vote will be required. In the case of a tie vote, the chairman of the meeting shall have a casting vote, i.e. agenda 1, agenda 3 to agenda 5 and agenda 7.

In a case, the law prescribes that the votes are not less than two-thirds (2/3) of the total votes of shareholders presenting at the meeting and entitled to vote, i.e. to consider fixing the remuneration of directors as mentioned in agenda 6.

In a case, the law prescribes that the votes are not less than three-fourths (3/4) of the total votes of shareholders presenting at the meeting and entitled to vote, i.e. to consider revising objective of the Company as mentioned in agenda 8.

The agenda 2 is for acknowledgement, so there is no vote.

In vote of each agenda for resolution, the Chairman repeated all shareholders prior to the vote of each agenda. For the convenience in counting votes at the meeting, if there are no shareholders who disapprove or abstain, it shall be deemed that all shareholders agree to the proposed agenda item. If any shareholder does not agree or abstains, he must use the ballot to indicate his disapproval or abstention. Such disapproval and abstaining vote shall be deducted from the total votes. For shareholder who authorize others as a proxy and use the ballot to vote on propose of shareholder, such approval, disapproval and abstaining vote shall be combined in the counting vote.

With regard to the other business proposed to the meeting for its consideration at agenda 9, the Public Limited Companies Act, Article 105 Section 2, prescribes that the shareholders holding shares amounting to not less than one-third (1/3) of the total number of shares issued and sold may request that the meeting consider matters other than those indicated in the notice calling for the meeting.

Upon the shareholder's acknowledgement of a quorum, the Company's Articles of Association, the law that related the meeting and voting manner concerning each agenda,

Mr. Nikorn Richucositsawat, Legal Consultant, then requested to the Chairman proposed the meeting for considering the matters as indicated in the Notice of Annual General Meeting.

Mr. Sunpitt Sethpornpong, Chairman, acted as the chairman of the meeting. He then declared the meeting duly convened and proposed the following matters to the meeting for consideration according to the Annual General Meeting which already sent to the shareholder as follows;

#### Agenda 1. To confirm the Minutes of the Annual General Meeting No. 23/2018.

The Chairman informed to the meeting that the Annual General Meeting No. 23/2018 was held on April 4, 2018 and the meeting resolved to approve all agenda items as specified by law. The minutes of the said meeting must be proposed to the shareholders for confirmation, the copies of which had been sent to the shareholders together with the notice of Annual General Meeting.

The Chairman asked the meeting whether any shareholder wished to amend. No shareholder wished to amend. The Chairman then proposed the meeting to confirm the Minutes of the Annual General Meeting No.23/2018 by informed that the majority votes should be applied to approve this agenda.

The meeting resolved by unanimity vote as follows;

**RESOLUTION:** There was one additional shareholder by 19 shares. Totaling to 307,541,955 shares of paid-up capital the meeting resolved that the Minutes of the Annual General Meeting No. 23/2018 was confirmed by 307,541,955 votes or equivalent to 100% of the total votes of the shareholders who attended the meeting and had the right to vote in amount of 307,541,955 votes.

# Agenda 2. To acknowledge the Company's operating results for the year ending December 31, 2018 and the Company's Annual Report for 2018.

The Chairman assigned Mr. Kitti Techataveekijkul, Vice Chairman, to report the Company's operating results to the meeting.

Mr. Kitti Techataveekijkul, Vice Chairman, reported the Company's operating results for the year 2018 which has 2 topics as follows:

#### 1. The operating results

The details of Consolidated Financial Statement for the fiscal year ended December 31, 2018 and the revenue structure are appeared as follows;

The Summary of Consolidated Statements of Financial Position for the year ended as of December 31, 2018 in comparison with the year 2017.

	2017	(In Millions of Baht) 2018
Statement of Financial Position	217-	2.710
Total Assets	3,156	3,510
Total liabilities	1,417	1,648
Shareholders' equity	1,739	1,862
Statement of Comprehensive Income		
Revenue from sales, service and rental	7,395	7,974
Other income	49	78
Gross profit	1,177	1,256
Selling and administrative expenses	912	970
Finance costs	18	18
Share of profit (loss) of investments in associates	0.2	0.5
Corporate income tax	60	64
Net profit attributable to owner of parent	235	283
Earnings per share (THB)	0.65	0.79
<b>Essential Financial Ratios</b>		
Return on assets (%)	7.5	8.5
Return on equity (%)	14.0	15.7
Current Ratio (time)	1.9	1.7
Debt to Equity Ratio (time)	0.8	0.9
Revenue Structure		
Type of product		
Hardware	2,560	2,870
Software	2,057	2,255
Supplies	1,994	1,893
Other Services	784	956

Furthermore, Mr. Kitti Techataveekijkul clarified more details to the meeting regarding to the Management Discussion and Analysis (MD&A) in revenue structures by product type, revenue structures by industries, gross profit and gross profit margin separated by products type respectively.

#### 2. CSR highlight 2018

In terms of the Corporate Social Sustainability, the Company has set strategy to complied with CSR Framework in 5 aspects as followings;

- Corporate Governance: The Company has established policies, rules and regulations that are strictly adhered by directors and employees, as well as, updated the Corporate Governance Manual to align with a new Corporate Governance Code approach. In the past

year, the Company's Corporate Governance Report (CGR) for the year 2018 has been assessed and scored at 88% which was equal to the average score of the overall companies in SET100.

- Environment: The Company has prioritized the responsibility of the environmental protection make everyone aware of the importance of the environment. We implemented the waste sorting management before the final disposal and turned a food waste into an organic fertilizer that can nourish the plants around the Company. This organic waste fertilizer machine has the capacity in converting food waste into fertilizer approximately 150 kg/month or 1,800 kg/year. Resulting in reducing the amount of waste that occurs within the Company and reduce the impact on the environment for business growth along with sustainable environmental management.
- Community and Society: The Company has various activities to support the surrounding community and society, including fund raising for education from run for charity project, blood donation of the Company's employees to the Siriraj Hospital and providing candy, toys, and learning resources to many schools in the neighborhood during Children's day.
- Workplace: The Company has been investing in development of working environment, establishing of a modern technology demonstration center, standardizing the employees' gym and creating a leisure center within the organization areas. To enhance the behavior and productivity of employees and contribute better profitability.
- Marketplace: The Company believes that the customers success is our business. Therefore, the Company is committed to conduct the business in respect of righteousness, transparency and against-corruption. The Company has also established the policies and regulations that can be guidelines for business partners, such as the Suppliers Code of Conduct, Sourcing and Auditing Supplier's Policy, Procurement Regulation. Moreover, the Company has organized the METRO Brain Based Start Up Project which provides an opportunity for employees to express their thoughts in technology innovation or to formulate a new business innovation that can be beneficial for a corporate sustainability in the future.
- Anti Corruption: After the Company has announced the intention to fight against corruption, we attempted to apply for Thailand's Private Sector Collective Action Coalition Against Corruption (CAC) certification program and was successfully certified as a member at the first time in 2016 and the second time after 3 years maturity in February 4, 2019, including a regular corruption risk assessment that has been standardized the measurements in managing and avoiding the risk. The Company has also promoted the ongoing campaign, both internally and externally, such as establishing the E-learning campaign that emphasizes on the anti-corruption practices among employees, sending announcement to the business partners and clients to follow an anti-corruption policy, providing a channel for any suspected corrupt information from complainants or whistle-blowers and encouraging our subsidiaries and associated company to be a member of CAC in the near future. In terms of external activities, the Company has consistently participated in many against corruption project for both private and public sector.

The Chairman clarified to the shareholders that the Company's operating results ended December 31, 2018 was completely corrected then proposed the meeting to acknowledge. The detail appeared on the Annual Report 2018 which already sent to the shareholder together

with the Notice of Annual General Meeting (QR Code). Therefore, the Chairman asked the meeting to raise any questions of doubt.

No further question was asked. The Chairman then asked the meeting to acknowledge the Company's operating results ended December 31, 2018 and the Company's Annual Report for 2018.

**RESOLUTION:** There was one additional shareholder by 2,200 shares. Totaling to 307,544,155 shares of paid-up capital. However, this agenda is for acknowledgement. There was no vote so it deemed that the Meeting acknowledged the Company's operating results for the year ended December 31, 2018 and the Company's Annual Report for 2018.

# Agenda 3. To approve the Statement of Financial Position and Statement of Comprehensive Income for the fiscal period ending December 31, 2018.

The Chairman reported that the Board of Directors completed the Statements of Financial Position and the Statements of Comprehensive Income as of December 31, 2018 according to general accounting principles. The said financial statements have been examined by the Company's auditor. It appears in the Statements of Financial Position and the Statements of Comprehensive Income of the Annual Report page 139-237 which has been sent to the shareholders together with Notice of Annual General Meeting.

The Board of Directors and the Audit Committees had approved the Statements of Financial Position and the Statements of Comprehensive Income, which were audited by the auditor of the Company completely. The Board is of the opinion that the shareholders at the Annual General Meeting should approve the Statements of Financial Position and the Statements of Comprehensive Income as of December 31, 2018 in order to comply with the Company's Articles of Association and the Public Limited Companies Act B.E. 2535.

The Chairman asked the meeting to raise any questions of doubt. No further question was asked. The Chairman then requested the meeting to approve the Statements of Financial Position and the Statements of Comprehensive Income for the fiscal period ending December 31, 2018 by informed that the majority votes should be used to approve in this agenda.

The meeting resolved by unanimity vote as follows;

**RESOLUTION:** The meeting resolved that the Statements of Financial Position and the Statements of Comprehensive Income for the fiscal year ending December 31, 2018 be approved by 307,544,155 votes or equivalent to 100 percent of the total votes of the shareholders who attended the meeting and had the right to vote in the amount of 307,544,155 votes.

# Agenda 4. To approve the profit allocation and the declaration of a dividend payment for 2018.

The Chairman reported the 2018 operation results. It showed that the Company gained a net profit, after the deduction of corporate income tax, amounting to THB 242,893,701 earning THB 0.67 per share and the Company has no accumulated loss. Therefore, the Board of Directors had the opinion that the shareholders at the Annual General Meeting should consider approving the declaration of a dividend payment for the year 2018 to the Company's shareholders amounting to 360,000,000 shares at the rate of THB 0.47 per share, totaling to THB 169,200,000 or equivalent to 69.66 percent of the Company's net profit which is consistent with the dividend payment policy of the Company by specified to pay the dividend to shareholders not less than fifty (50) percent of net profit after deduction of corporate income tax. Therefore, The Company has allocated net profits at least ten (10) percent of the registered capital according to the law and the Company's rules.

The record date for determination of which shareholders are entitled to obtain dividends is fixed on March 12, 2019. The payment of dividends will be made on April 30, 2019.

The Chairman asked the meeting to raise any questions of doubt. No further question was asked. The Chairman then proposed the meeting to approve the profit allocation and the declaration of a dividend payment for the year 2018 by informed that the majority votes should be used to approve in this agenda.

The meeting resolved by unanimity vote as follows;

**RESOLUTION:** There was one additional shareholder by 1 share. Totaling to 307,544,156 shares of paid-up capital. The meeting resolved to approve the declaration of dividend payment for the year 2018 at the rate of THB 0.47 per share, totaling to THB 169,200,000 to the Company's shareholders or equivalent to 69.66 percent of the Company's net profit which is consistent with the dividend payment policy of the Company. Therefore, the record date for determination of which shareholders are entitled to obtain dividends is fixed on March 12, 2019. The payment of dividends will be made on April 30, 2019. It was approved by 307,544,156 votes or equivalent to 100% of the total votes of the shareholders who attended the meeting and had the right to vote in the amount of 307,544,156 votes.

#### Agenda 5. To consider the election of directors in place of those retiring by rotation.

The Chairman, reported that Article 17 of the Company's Articles of Association states that one-third (1/3) of the directors must retire by rotation at the Annual General Meeting every year. If the number of directors is not a multiple of three, the number of directors closest to one-third shall retire. The Directors retiring from office in the first and second years after the registration of the Company shall be selected by drawing lots. In subsequent years, the director

who has held office for the longest period of times shall retire. The retiring directors shall be eligible to be re-elected for another term.

The directors who will retire by rotation are:

(1) Mr. Tavit Charuvajana Director(2) Mr. Wanarak Eakachai Director

(3) Mr. Chacree-Amorn Tirachulisoonthorn Independent Director

The Nominating and Remuneration Sub- Committee considered and proposed to re-elected three directors as the Directors of the Company for another term. The Board is of the opinion that the qualifications of the said three retiring directors do not fall under the prohibited characteristics in accordance with the Public Limited Companies Act B.E. 2535. They possess sufficient knowledge and experience in the related business activities of the Company and can contribute to develop the Company. For Mr. Charcree-Amorn Tirachulisoonthorn, he has taken a position of independent director for a period of 5 years. If he is elected to this position for another term, the totaling duration will be counted to 8 years. Therefore, the Board of Director has considered that this proposed person in the position of independent director could advise independently and he qualified completely as the definition of the independent director which can bring the knowledge, experience, skills including useful suggestion to the Company's business. The Company has enclosed the biographies of the said directors, their shareholdings in the Company, their acting in positions of director or executive in other businesses and the definition of the independent director as appeared in the attachments together with the Notice of Annual General Meeting.

Furthermore, the Company invited the Shareholders to propose the qualified candidates' names to be elect as the Company's director on the Annual General Meeting in 2019 in advance from September 1, 2018 to November 30, 2018 by published the news via website of the Stock Exchange of Thailand (SET) and generally announced on the Company's website. However, there was no candidates' names, proposed by shareholder, to be elect as the Company's director.

The chairman requested the nominee to appear themselves before resolution.

Mr. Tavit Charuvajana, Mr. Wanarak Eakachai and Mr. Charcree-Amorn Tirachulisoonthorn appeared themselves to the shareholders.

The Chairman asked the meeting to raise any questions of doubt. No further questions were asked then proposed the meeting to vote the Director in individual by informed that the majority of votes should be applied to approve this agenda.

The meeting resolved to elect the director individually as follows;

**RESOLUTION**: The meeting resolved to re-elect three directors who retired by rotation, namely Mr. Tavit Charuvajana, Director, Mr. Wanarak Eakachai, Director and

Mr.Charcree-Amorn Tirachulisoonthorn, Independent Director as the Company's directors for another term in the total of 307,544,156 votes by follows;

### (1) Mr. Tavit Charuvajana Director

Approved	292,256,808	votes	equivalent to	95.0292 %
Disapproved	0	votes	equivalent to	0 %
Abstained	15,287,348	votes	equivalent to	4.9708 %
Invalid ballot	0	votes	equivalent to	0%
Total	307,544,156	votes	equivalent to	100 %
Mr. Tavit Charuvajana, an interest person, abstained his vote.				

#### (2) Mr. Wanarak Eakachai Director

Approved	307,544,156	votes	equivalent to	100 %
Disapproved	0	votes	equivalent to	0 %
Abstained	0	votes	equivalent to	0 %
Invalid ballot	0	votes	equivalent to	0 %
Total	307,544,156	votes	equivalent to	100 %

### (3) Mr. Charcree-Amorn Tirachulisoonthorn Independent Director

Approved	307,544,156	votes	equivalent to	100 %
Disapproved	0	votes	equivalent to	0 %
Abstained	0	votes	equivalent to	0 %
Invalid ballot	0	votes	equivalent to	0 %
Total	307,544,156	votes	equivalent to	100 %

# Agenda 6. To consider fixing the remuneration of Directors, Audit Committee and other Committees for 2019.

The Chairman reported that the Board proposed to the Annual General Meeting to consider fixing the remuneration of the Directors, Audit Committee and other Committees for the year 2019. Therefore, The Director's annual bonus, remuneration of the Audit Committee, remuneration of Executive Committee and other Committees is higher than the year 2018 as follows;

#### **Remuneration of Directors**

The annual bonus of Board of Directors not over than 2,700,000 THB/year Directors's attendance fee amounting to 22,000 THB/person/meeting Therefore, The Board will allocate the annual bonus in appropriate within the said

amount.

### **Remuneration of the Audit Committee**

For the Chairman	amounting to	130,000 THB/quarter
For each member	amounting to	100,000 THB/quarter

#### **Remuneration of the Executive Committee**

For the Chairman amounting to 14,000 THB/meeting

For each member amounting to 14,000 THB/person/meeting

However, the Directors who take the position of Executive Committee is unable to get the Board of Directors meeting fee.

### **Remuneration of the other Committees**

Committee/Sub-Committee	Chairman	Each member
	(meeting)	(person/meeting)
Corporate Social Responsibility Committee	17,000 THB	12,000 THB
Corporate Governance Sub-Committee	17,000 THB	12,000 THB
Risk Management Sub-Committee	17,000 THB	12,000 THB
Nominating and Remuneration Sub-committee	17,000 THB	12,000 THB

The Chairman asked the meeting to raise any questions of doubt or give any suggestions.

Mr. Kraiwan Khotawanit, Shareholder, commented on the Agenda 6, regarding to the comparison of the Directors' remuneration rate and other benefits between 2018 and 2019 that if there was a data comparison between the years, the Company should be able to specify the actual information, whether it was with or without other benefits, instead of stating that the Company would not disclose other benefits in order to avoid doubt among Shareholders.

The Chairman assigned to Ms. Sumateta Jitsiripol, the Corporate Secretary for the clarification.

Ms. Sumateta Jitsiripol clarified that regarding to the comparison of remuneration both monetary and other benefits in the past year, the Company had already disclosed such information in the invitation to the Annual General Meeting no. 24/2019, agenda 6 in order to meet the criteria of information disclosure in the Shareholders' Annual General Meeting (AGM Checklist) of Thai Investors Association. It stated that there was no other benefits for Directors in 2019. However, because the Company did not disclose such information for 2018, so the company specified that other benefit was not disclosed to reveal the clarity and transparency to shareholders.

Mr. Kraiwan Khotawanit, Shareholder, commented that the Company should annually disclose the information that there was with or without other benefits for Directors, instead of stating that the Company would not disclose other benefits in order to clarify the transparency among Shareholders. However, it was not necessary to compare the data in the past year.

The Chairman clarified that the Company would bring this comment into consideration and checked with criteria of the Stock Exchange of Thailand whether there was any requirement for data comparison. However, the Company certified that the Company did not provide other benefits for Directors in the past years.

The Chairman asked the meeting to raise any questions of doubt. No further questions were asked, make comments or give any suggestions then the Chairman requested the meeting to consider fixing the remuneration of Directors, Audit Committee and other Committees for 2019 by prescribed that the resolution in this agenda are not less than two-thirds (2/3) of the total votes of shareholders present at the meeting and entitled to vote.

Mr. Sunpitt Sethpornpong, Mr. Tavit Charuvajana, Mr. Narong Charuvajana and Mr. Suvij Suvaruchiphorn, the director who are interest persons, abstained their votes in this agenda.

The meeting resolved by the votes as follows;

**RESOLUTION**: The meeting resolved that the remuneration of the Board of Directors, the Audit Committee, the Executives and other Committees for the year 2019 as proposed by the Board of Director be approved by 274,095,321 votes or equivalent to 89.1239 percent of the total votes of the shareholders who attended the meeting and had the right to vote. There was abstention by 33,448,835 votes or equivalent to 10.8761 percent of the total votes of the shareholders who attended the meeting and had the right to vote in the amount of 307,544,156 votes and assigned the Board to allocate the annual bonus of Directors in appropriate within the limit amount.

# Agenda 7. To consider the appointment of the Company's Auditor and fixing the auditor's remuneration for 2019.

The Chairman reported that the resolution of the Board of Director with the recommendation of the Audit Committee, proposed to the meeting to consider the appointment of auditor from Deloitte Touche Tohmatsu Jaiyos Audit Co., Ltd. to be the Company's auditor for the year 2019 which consist of Mrs. Wilasinee Krishnamra C.P.A. License No. 7098 and/or Mr. Chavala Tienpasertkij C.P.A. License No. 4301 and/or Dr. Suwatchai Meakhaamnouychai C.P.A. License No. 6638 and/or Mr. Wonlop Vilaivaravit C.P.A. License No. 6797 together with proposed the meeting to consider fixing the auditor remuneration for the year 2019 as follows;

The audit fee for the annual financial statement of the Company shall be THB 1,050,000 and for the financial statement for three quarters shall be THB 1,350,000. Therefore, the total amount of the audit fee for the year 2019 is THB 2,400,000 which is increase from the year 2018 in the amount of THB 400,000.

The auditors of Deloitte Touche Tohmatsu Jaiyos Audit Co., Ltd. are also the auditors of Metro Professional Product Co., Ltd., Metro Connect Co., Ltd. and HIS MSC Co., Ltd. Which are the Company's subsidiaries and associated company. The auditor's remuneration from the said companies for the year 2019 is total THB 1,100,000. The said auditors have no relationship or interest with the Company, its subsidiaries, executives, major shareholders or other connected persons and perform as the Company's auditor for the first year.

The Chairman asked the meeting to raise any questions of doubt.

Mr. Kraiwan Khotawanit, Shareholder had questioned about the content in the invitation to Annual General Meeting no. 24/2019, agenda 7. Regarding to the comparison of audit fees and other service fees during 2015 to 2019, the information were indicated that no disclosure in the other service fees during 2015 to 2018. However, in 2019, the Company indicated that there was other service fees that the Company actually paid. Therefore, to ensure the information disclosure and transparency among Shareholders, the Company should identify the actual payment of audit fees and other service fees in every Annual General Meeting.

The Chairman confirmed that the Company has paid audit fees and other service fees according to the actual services charge during 2015 to 2019. The Chairman thanked Shareholder about the comments and this comment would be in the further consideration and improvement.

The Chairman asked the meeting to raise any questions of doubt. No further question was asked. The Chairman then proposed the meeting to consider the appointment of the Company's Auditor and fixing the auditor's remuneration for 2019 by informed that this agenda will be approved from counting the majority vote of attending and voting shareholders.

The meeting resolved by unanimity vote as follows:

**RESOLUTION**: The meeting resolved that Mrs. Wilasinee Krishnamra C.P. A. License No. 7098 and/or Mr. Chavala Tienpasertkij C.P.A. License No. 4301 and/or Dr. Suwatchai Meakhaamnouychai C.P.A. License No. 6638 and/or Mr. Wonlop Vilaivaravit C.P.A. License No. 6797, all are from Deloitte Touche Tohmatsu Jaiyos Audit Co., Ltd., be appointed as auditors of the Company for the year 2019 with remuneration as follows; for the annual financial statement at THB 1,050,000 and for the financial statement for three (3) quarters at THB 1,350,000. Therefore, the total amount of the auditor's remuneration for the year 2019 is THB 2,400,000. This agenda was approved by 307,544,156 votes or equivalent to 100 percent of the total votes of the shareholders who attended the meeting and had the right to vote 307,544,156 votes.

#### **Agenda 8.** To consider revising objective of the Company.

The Chairman informed the meeting that the Board of Director proposed to the meeting to revise the objective of the Company should be added 1 more item to 35 items, due to the Company did the project by invested in the installation of a solar cell system which its project is friendly to environment by transform the natural energy to the electricity and use in the company's own business. This is consistent to the Company's environmental policy and according to the legal process, it is necessary for the company to revise the Company's Certificate by adding objective that the Company is able to generate electricity with solar cells for use in own business as follows:

"35. To generate electricity by solar cells for use in the business of the company only."

The Chairman asked the meeting to raise any questions of doubt.

Mr. Kraiwan Khotawanit, the Shareholder questioned about the amendment of the Company's objective. Currently, the Company has initiated many projects related to the corporate social responsibility (CSR) which were both relevant and irrelevant to the business of the company. Besides the installation of solar cells, the Company had other projects which were not related to the business. Thus, there was a question why the Company proposed the amendment of the Company's objective to generate electricity by solar cells for use in the business of the company only. In case of the objective amendment, the Company should remove the purpose that it is for use in the business of the company only for the possibility business related to the solar cells outside the company in the future.

The Chairman assigned Mr. Kitti Techataveekijkul, Vice Chairman for the clarification.

- Mr. Kitti Techataveekijkul clarified that there were many requirements in solar cells installation that deliberately for the Company's usage from Government authorities as below;
- 1. Submission of the construction amendment request to Prawet District Office. The contractor who is responsible for the solar cell installation is also responsible for document filing and submission.
- 2. Submission of the amendment request in the memorandum of Association clause 3 (Objective) according to the revised Company's objective, agenda 8 and obtain the commercial registration from the Department of Business Development (DBD).
- 3. Submission of the license request for the generating of controlled energy to the Department of Alternative Energy Development and Efficiency.
- 4. Submission of the license request according to the criteria defined by the Ministry of Energy as below;
- First criteria, if the Company can generate electricity power that is not more than 200 kilowatts, there is no requisition process required.
- Second criteria, if the Company can generate electricity power that is more than 200 kilowatts but less than 1,000 Kilowatts, the Company must submit the license exemption requisition.
- Third criteria, if the Company can generate electricity power that is more than 1,000 kilowatts, the Company must submit the license requisition.

Upon the investigation, the company can generate approximately 500 kilowatts of electrical power which complies with the second criteria. Therefore, the Company must submit the license exemption requisition to the relevant authorities according to the law.

The Chairman asked the meeting to raise any questions of doubt. No further question was asked. The Chairman prescribes that the resolution in this agenda are not less than third-forth (3/4) of the total votes of shareholders present at the meeting and entitled to vote, then proposed the meeting to consider revising objective of the Company.

The meeting resolved by unanimity votes as follows;

**RESOLUTION**: Approved the revising objective of the Company by adding the content "to generate electricity by solar cells for use in the business of the company only." by 307,544,156 votes or equivalent to 100 percent of the total votes of the shareholders who attended the meeting and had the right to vote in the amount of 307,544,156 votes.

### Agenda 9. Other business (If any)

The Chairman informed the meeting how to propose other business for consideration in the agenda 9. According to Article 105 Section 2 of Public Limited Companies Act B.E.2535 which prescribes that the shareholders holding shares amounting to not less than one-third (1/3) of the total number of sold shares may request the meeting to consider matters other than those indicated in the Notice of Annual General Meeting.

There was no other business proposed by the shareholders. The Chairman then asked the meeting to raise any questions of doubt, make comments or give any suggestions. There were the questions from the shareholders as follows;

Mr. Monchai Udomhiran, the Shareholder queried about 2019 Company's sales and profits from the Executives' perspective.

The Chairman assigned Mr. Kitti Techataveekijkul, Vice Chairman for the clarification.

Mr. Kitti Techataveekijkul clarified such question to the meeting.

Mr. Vinai Rungthiwasuwan, Shareholder, queried for the lawsuit progress between the Company and the Federation of Savings and Credit Cooperatives of Thailand Limited.

The Chairman assigned Mr. Kitti Techataveekijkul, Vice Chairman for the clarification.

Mr. Kitti Techataveekijkul clarified such question to the meeting.

Mr. Vinai Rungthiwasuwan, Shareholder, queried about the Royal Thai Government Gazette Declaration of Labor Protection Act 2019 (No. 7) for the impact of employees' benefits whether it affects the Company's Comprehensive Income Statement.

The Chairman assigned Mr. Warayuth Promsara, Senior Assistant Vice President of Accounting, Finance and Administration/ the Accounting Supervisor for the clarification.

Mr. Warayuth Promsara clarified such question to the meeting.

Mr. Vinai Rungthiwasuwan, Shareholder, had additional question about 2019 Company's strategies, competitive situation and the revenue target.

The Chairman assigned Mr. Kitti Techataveekijkul, Vice Chairman for the clarification.

Mr. Kitti Techataveekijkul clarified for such question to the meeting.

There was no other matter proposed by the shareholders to consider, make comments or give any suggestions. The Chairman then thanked the attending shareholders and closed the meeting at 11.00 A.M.

Sunpitt Sethpornpong
Signed (Mr. Sunpitt Sethpornpong)
Chairman of the Meeting

Sumateta Jitsiripol
Signed (Miss Sumateta Jitsiripol)
Secretary of the Meeting